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### Project 2010 Basic Student Manual

Introduction to Microsoft Project 2010 This document provides an introduction in using Microsoft Project 2010. Microsoft Project is a project management application that contains a set of tools to help managers plan, schedule, and control projects. The project plan file acts as a repository for all project-related information,

### Introduction to Microsoft Project 2010

Basic Manual MS Project 2010 Hasnita Md Jaafar min = minute hr = hour d = day w = week mon = month 5. Duration "WORK " is the total effort required to complete a task. ( The total spend of working time ) Standard Assumption 1 day = 8 hrs 1 w = 5 d 1 mon = 4 w = 20 d Enter "duration" in Duration column. ...

### Microsoft Office Project 2010 Basic Manual

1. Open Microsoft Project 2010 2. Upon opening, project will

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automatically set you up with a blank project Opening a Project from an existing file 1. Open Microsoft Project 2010 2. Click on File in the upper left hand corner 3. Click on Open 4. Select the appropriate folder and file, Click Open Opening a Project from a template 1. Open ...

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A pack of articles, information and interactive guidance to help you quickly become productive with Microsoft Project 2010. Included are articles and videos on new features, how-to articles for common basic tasks, training courses on how to most easily make the switch from previous versions, and interactive guides to quickly show you where to find the commands you need on the ribbon.

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By using Microsoft Project 2010, your project-management team can benefit from the latest updates and features of a popular and fully featured software program. Project-management software is more often seen in the for-profit world, but nonprofits and libraries can also benefit from being able to plan out projects with multiple tasks, resources ...

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Microsoft Project will show up in your Start menu along with other Office applications you may have installed. Now you're ready to get started managing your projects in Microsoft Project 2010. Manage Your Projects in Microsoft Project. When you first start Project, you'll notice that it's immediately ready for you to start entering tasks.

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analyzing, birth and rebirth, meaning new things to learn and/or a new level of understanding. It is the direction from which light comes into the world and therefore the direction of illumination.

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